

**SECOND QUARTER 2011
IFTA, INC. BOARD OF TRUSTEES MEETING
APRIL 28 - 29**

Board Members:

Kirk Davenport	Texas Comptroller of Public Accounts
Scott Greenawalt	Oklahoma Corporation Commission
Ron Hester	Ontario Ministry of Revenue
Garry Hinkley	Maine Bureau of Motor Vehicles
Hugh Hughson	British Columbia Ministry of Finance
Rena Hussey	Virginia Department of Motor Vehicles
Patricia Platt	Kansas Department of Revenue
Stuart Zion	Colorado Department of Revenue
Sheila Rowen (by teleconference)	Tennessee Department of Revenue

IFTA, Inc. Personnel:

Lonette Turner	Executive Director
Jason DeGraf	Information Systems Administrator
Jessica Eubanks	Executive Assistant
Tom King	Webmaster
Debora Meise	Program Director
Tammy Trinker	Events Coordinator

Guests:

Glenn Campbell	IFTA, Inc. Financial Advisor
Robert Pitcher	American Trucking Associations, Inc.
Lisa Lombard	Lombard and Associates
Josh Waitz	Chase Insurance Agency, Inc.

Call to Order

Mr. Scott Greenawalt (OK), IFTA, Inc. Board of Trustees (Board) President, called the meeting to order. Mr. Robert Pitcher, American Trucking Associations, Mr. Glenn Campbell, IFTA, Inc. Financial Advisor, Mr. Josh Waitz, Chase Insurance Agency, Inc., and Ms. Lisa Lombard, Lombard and Associates, were also in attendance. Immediately after convening, the Board went into closed session for the purpose of discussing financial issues with Mr. Campbell and Mr. Waitz as well as reviewing the results from the financial audit with Ms. Lombard. Following the closed session the Board resumed the open meeting.

Approval of Minutes

1Q 2011 Board Meeting

The Board reviewed the meeting minutes from the 1Q 2011 meeting. Minor amendments were made to the document.

Motion: Mr. Garry Hinkley (ME) moved to accept the 1Q 2011 Board meeting minutes as amended. Mr. Kirk Davenport (TX) seconded the motion. The motion passed.

Board Actions by E-mail

During January 1 through April 28, 2011, the Board conducted business through e-mail. The minutes of these actions were reviewed.

Motion: Ms. Rena Hussey (VA) moved to accept the minutes as written. Mr. Ron Hester (ON) seconded the motion. The motion passed.

IFTA, Inc. Clearinghouse Update

Mr. Jason DeGraf, IFTA, Inc. Information Systems Administrator, presented a report on the IFTA, Inc. Clearinghouse. Previously the Board requested IFTA, Inc. to research additional resources for off-site backup files. IFTA, Inc. researched several companies and provided the two to the Board for consideration. These companies are iDrive and Iron Mountain. Discussion was had regarding records retention at each facility and costs involved with the storage of encrypted files off-site. After much discussion, it was the position of the Board that IFTA, Inc. should retain records for not more than a period of time mirroring that of the program compliance review requirement at such a facility.

Motion: Mr. Hugh Hughson (BC) authorized IFTA, Inc. to spend up to \$2,500 a year for a service provider of off-site data storage. Ms. Patricia Platt (KS) seconded the motion. The motion passed.

Clearinghouse Advisory Committee Report

Mr. Garry Hinkley (ME) reported on the Clearinghouse Advisory Committee (CAC) activities. The Clearinghouse system is working very well and the committee developed the Quality Control Review Committee to focus on quality control issues. The Quality Control Review Committee includes Ms. Cherie Woodworth (ID), Ms. Trishawn Bell (AL), Ms. Kimberly Knox-Lawrence (ME), and Mr. DeGraf. This group will be reviewing transmittal and demographic data to ensure that the data coming into the Clearinghouse meets the definitions set by the CAC and approved by the Board. The committee will also look into more usage for the Clearinghouse data and encourage the use of the data by law enforcement personnel. Most jurisdictions upload on a daily basis to ensure that the data in the Clearinghouse is up to date.

IFTA, Inc. is compiling data for another Clearinghouse webinar to be launched later this year. This webinar will review the basics such as user sign up and removal of Clearinghouse access, notification e-mails, historic review of the Clearinghouse, an overview of the data requirements and data retention, how to upload and find Interjurisdictional Audit Reports (IAR), and a review of both the demographic and transmittal pages.

Committee vacancies were reviewed. Pursuant to the Bylaws, Mr. Greenawalt can remain as a Board Liaison but not an active committee representative. After further review of the CAC Charter it was determined that a vacancy in the southeastern region remains unfilled. IFTA, Inc. will issue an email alert to the commissioners in this region and request a volunteer. Previously the Board approved the recommendation of Mr. John Griffiths (NS) to fill the vacancy in the Canadian region. That appointment fills the non-participating (Clearinghouse) member seat.

IFTA, Inc. Website Update

Mr. Tom King, IFTA, Inc. Webmaster, demonstrated the latest features and updates to the IFTA, Inc. website. The jurisdiction links have been updated to include those with refund information.

Additionally, this information has been linked to the exemption database page for ease of use. Mr. King has also worked with the Law Enforcement Committee (LEC) in preparing for the March and May Compliance Initiative (M & M Blitz). IFTA, Inc. has provided to the LEC an online database for the collection of statistics from the M & M Blitz activity. Each LEC member will collect data from jurisdictions and input the statistics into the database. This database is currently being revised to include the totals of all columns of data including number of trucks inspected, number of violations issued, and number of man hours spent on the initiative. IFTA, Inc. will also create a document that totals all the data, per question, for all participating jurisdictions. It is believed that this data could be vital to assuring enforcement and furthering the education of IFTA enforcement.

The 2011 ballot proposals are ready for release for the first comment period. The first comment period begins May 3 and concludes June 17. Upgrades have also been made to the “access all” feature. This feature permits users to have access to all features of the IFTA, Inc. secure website without having to log into their various accounts. Additionally, a feature is being worked on that would allow users to check all messages with a single click. Another feature would direct users to the message boards containing new, unread messages. IFTA, Inc. is also researching potential search engines. This search engine would permit users to enter limited data that would, when prompted, search the IFTA, Inc. website and flag all instances of the requested data. Only information which is currently made available to the general public would be searchable.

IFTA Meetings Update

IFTA, Inc. Events Coordinator, Mrs. Tammy Trinker, presented the Meetings update. The Board reviewed the recommended registration fees for the 2011 Annual IFTA Business Meeting. Registration fees were proposed at \$285 for non-voting delegates, \$345 for public and private sector attendees, and \$650 for exhibitors.

Motion: Mr. Hinkley moved to accept the proposed registration fees for the 2011 Annual IFTA Business Meeting. Mr. Hester seconded the motion. The motion passed.

Guest fees were then discussed by the Board. This guest fee would allow an individual, not attending the meeting itself, to participate in the continental breakfasts, lunch and breakfast buffets and the opening reception.

Motion: Mr. Stuart Zion (CO) moved to have one guest fee of \$85.00 for all catered functions. Ms. Platt seconded the motion. The motion passed.

The registration fees for the upcoming 2011 IFTA Managers’ and Law Enforcement Workshop, as well as the 2012 IFTA / IRP Audit Workshop, will be proposed at a later date. The 2012 Annual IFTA Business Meeting was also referenced. Michigan has volunteered to be the host jurisdiction and IFTA, Inc. continues to negotiate with hotels in the Grand Rapids area.

Audit Committee Report

Mr. Kirk Davenport (TX), Board Liaison to the Audit Committee (AC), presented the report provided by Ms. Dawn Lietz (NV), Chair. The committee is working diligently on the 2012 workshop as well as a ballot proposal for 2011. This ballot proposal, 2-2011, would amend the IFTA Audit Manual Section A310 to replace the word “registration” with “license” to conform with the language used to describe an IFTA licensee.

Program Compliance Review Report

Program Director, Mrs. Debora Meise, presented the Program Compliance Review report. No reviews are being conducted in 2011. The western region is being reviewed in 2012 and will consist of fifteen reviews. After surveying the jurisdictions in the western region, it was determined that eleven jurisdictions preferred an electronic review (e-review) and four have requested on-site reviews. They will be scheduled in the coming weeks.

Program Compliance Review Committee Report

Ms. Rena Hussey (VA) and Mr. Greenawalt reported that the Program Compliance Review Committee (PCRC) met just prior to the 2Q Board meeting. Most of the committee members were in attendance at this special face-to-face meeting. During the meeting, the committee reviewed and discussed the program compliance review process. The timeline and process for e-reviews were thoroughly reviewed. Flexibility during an e-review was also discussed.

The PCRC is working on revisions to the Review Guide including the qualifications of reviewers. It was opined that additional training may be necessary and that webinars could be a training tool in this regard. In August, the committee intends to make a presentation at the Annual IFTA Business Meeting to highlight the revisions to the guide and process itself. Before concluding, the committee stated that the Board should consider funding additional face-to-face meetings.

The PCRC is working to appoint a vice chair and to fill vacancies from the southeast and western regions. The committee is also reviewing follow-up procedures in the PCR process and the committee charter. From 2009, eight jurisdictions remain under follow up and one is under reassessment. Three of the reviews from 2010 have been closed, two are being reviewed by the PCRC and the remainder are in follow up.

Dispute Resolution Committee Report

Ms. Patricia Platt (KS), Board Liaison, presented the Dispute Resolution Committee (DRC) report. The committee is continuing its discussion of facilitation within the dispute process. In its charge to the committee (Action Item 3.5), the Board asked the DRC to consider the authority of the DRC and Board regarding resolution of disputes. The committee believes input from the Attorneys' Section Steering Committee (ASSC) would be valuable. A conference call between the DRC, ASSC, and Board Liaisons is being scheduled to further discuss this matter. Committee vacancies were also reviewed. Mr. Rick Taylor (KY) had volunteered to serve on the DRC.

Motion: Ms. Platt moved to appoint Mr. Scott Bryer (NH) to the DRC on the Board message board. Mr. Zion seconded this motion online. At the Board meeting, Mr. Greenawalt asked for a vote on the pending motion. The motion was approved.

Motion: Ms. Platt moved to accept the appointment of Mr. Rick Taylor (KY) to the Dispute Resolution Committee. Mr. Hinkley seconded the motion. The motion passed.

Action Item 3.1 of the Board's charge was reviewed. In this item, the Board asked the committee to look at the possibility of incorporating additional steps in the DRP to allow for early intervention from an independent party to facilitate communication. The DRC will continue to discuss the issue of facilitation.

Industry Advisory Committee Report

Mr. Pitcher presented the Industry Advisory Committee (IAC) report. The Board reviewed the committee charter and the committee's request to reduce the quorum from half of the committee membership to one-third of the active members. Concern was expressed that reducing the quorum might create problems either with other committees or with other industry representatives that do not attend the committee meetings.

Motion: Mr. Hinkley moved to amend the Industry Advisory Committee Charter to allow a quorum to be 33% of the current membership roster as opposed to half of its membership. Ms. Hussey seconded the motion.

Discussion was had regarding Mr. Hinkley's motion and the committee roster approvals being sought by the IAC.

Motion: Mr. Hugh Hughson (BC) moved to table Mr. Hinkley's motion regarding the IAC charter quorum. Mr. Zion seconded the motion. The motion passed.

The Board reviewed the IAC Steering Committee as presented. Those on the steering committee include Mr. Dan Eisinger (Supervalu Transportation), Chair, Ms. Sandy Johnson (North Star Fleet Solutions, Inc.), Vice-Chair, Ms. Donna Burch (Ryder, Inc.), Mr. Gary Bennion (Con-Way, Inc.), Mr. Mahlon Gragen (ATC Transportation), and Mr. Pitcher.

Motion: Mr. Hughson moved to accept the steering committee of the Industry Advisory Committee as presented. Mr. Kirk Davenport (TX) seconded the motion. The motion passed.

In reviewing the issue regarding a quorum of the committee, the Board consulted the current charter. Section VIII.C states in part that the "presence of half the members of the IAC will constitute a quorum".

Motion: Mr. Davenport moved to untable the motion presented by Mr. Hinkley to amend the IAC charter regarding the quorum. Ms. Hussey seconded the motion. The motion passed.

Vote on Motion: The motion presented by Mr. Hinkley, to amend the IAC charter regarding quorum was approved by the Board.

The charter will be revised to read, in part: "the presence of *one-third of the active* members of the IAC will constitute a quorum."

Agreement Procedures Committee Report

The Agreement Procedures Committee (APC) report was presented by Mr. Hester, Board Liaison. Currently the committee is looking for volunteers from both the Northeast and Western regions. Ms. Sandi Ackerblade (ON) has filled the Canadian region vacancy. The committee continues working with the LEC in preparation for the October 2011 IFTA Managers' and Law Enforcement Workshop. The workshop agenda will include additional topics pertaining to IRP. Travel expenses related to the workshop were also discussed. The current IFTA, Inc. budget includes limited travel expenses per member attending the committee meeting. Additionally the APC is working on a survey regarding the general and audit reports to ensure that the questions asked are pertinent to current business practices and procedures.

Law Enforcement Committee Report

Mr. Hinkley, Board Liaison, presented the LEC report. Committee vacancies were reviewed. Mr. Thomas Penny (VA) was submitted by the LEC to replace Mr. Don Boswell (VA).

Motion: Mr. Hinkley moved to accept the nomination of Mr. Thomas Penny (VA). Ms. Hussey seconded the motion. The motion passed.

In addition, the Board considered the recommendation of Mr. Andrew Markle (ON) as Second Vice Chair. Mr. Markle would replace retired committee member, Mr. Georges Sansfacon (QC) who had served in this capacity.

Motion: Mr. Hinkley moved to accept the recommendation of Mr. Andrew Markle (ON) as Second Vice Chair of the Law Enforcement Committee. Ms. Platt seconded the motion.

During discussion it was explained that Mr. Markle had not received approval to accept the nomination. The Board decided to table this motion pending Mr. Markle's acceptance of the nomination.

Recent activities of the committee include a review of the LEC Best Practices Guide and the ongoing 2011 March and May Compliance Initiative (M & M Blitz). There was a considerable increase in participation from 2010. The committee, in conjunction with the Jurisdiction of Illinois, sponsored a full track ballot. FTPBP #1-2011 would require jurisdictions to include the "issue date" on the license.

Attorneys' Section Steering Committee Report

Board Liaison Ms. Hussey presented the ASSC report. The committee is reaching out to identify the attorneys in all member jurisdictions handling IFTA matters. It is the goal of the ASSC to increase participation in all committee-related activities including future webinars. An ASSC newsletter is being drafted in an effort to reach more people to educate and encourage this participation. The newsletter will be issued periodically. The committee has worked with the ITAC on a possible ballot proposal regarding vehicle tracking systems.

Information Technology Advisory Committee Report

Board Liaison Mr. Hester then presented the Information Technology Advisory Committee (ITAC) report. Mr. Scott Miller (KS) has been appointed the Chair. Mr. Thom Rabaglia (WI) has been appointed the Vice-Chair. In addition, it was recommended that another representative from the Canadian region be sought for ITAC.

The committee completed the previous Board charge regarding vehicle tracking systems and will be charged with continued support to the Audit Committee while it reviews the ITAC findings and recommendations. The Board will draft a new charge to the ITAC to complete a white paper analysis of all available motor carrier resource data in order to determine whether a snapshot of said data could be developed for roadside enforcement.

Re-Audit and Re-Examination Working Group Report

Ms. Platt presented the Re-Audit and Re-Examination Working Group (RRWG) report. The working group had presented ballot language that would change the finalization and notification process for audits to allow jurisdictions to provide comment and submit questions before an audit is considered

final. Following discussion, it was decided that the Board would submit comments regarding the working group's proposal and request that the RRWG develop a flowchart of the proposed process for further review. The Board opined that the RRWG had worked extremely hard and had brought the process to a great place in which to continue discussions and keep working to perfect the audit process.

Strategic Plan

The Strategic Plan was reviewed. Some of the issues discussed included officially combining the IFTA Managers' and Law Enforcement Workshop with IRP and developing computer-based training for jurisdiction personnel. Considering the request for industry training submitted by the IAC, it was recommended that membership be solicited to identify those having motor carrier training currently in place. Commissioner training was also discussed. The Board was presented with a list of perspective candidates for a group that would establish what to include in this training. It was thought that the balance of this group should shift to include more seasoned commissioners as opposed to new commissioners. IFTA, Inc. will restructure this list and present it to the Board for consideration.

IFTA Committee Chairs Guide

The Board reviewed the IFTA Committee Chairs Guide. Two sections of the guide, Understanding the Relationship and Interaction of the Board Liaison and Staff as well as the Role and Responsibilities of the Chair, have been revised by the committee working on this guide. The committee requested additional insight from the Board to complete the guide with special emphasis on the Organizational Issues section. The Board will further review the document and forward their comments and suggestions for improvements and revisions back to IFTA, Inc.

2011 Ballot Update of IFTA and IRP Ballot Proposals

A review of the proposed ballots for 2011 was provided. Currently three ballots have been submitted for IFTA. FTPBP 1-2011 was submitted by the LEC and the Jurisdiction of Illinois. The Audit Committee submitted FTPBP 2-2011. The intent of this ballot is to remove the term "one registration year" and replace it with "one license year" so that it conforms to the language used to describe an IFTA licensee. FTPBP 3-2011 is sponsored by the ten Canadian member jurisdictions. The intent of this ballot is to introduce a pilot program whereby the IFTA Audit Manual is amended to permit a credit for audit coverage that recognizes a jurisdiction's own enforcement, educational and compliance activities. This pilot program would be in effect for five years upon its effective date of January 1, 2013.

IRP has four ballot proposals for 2011. Ballots 2011.01, 2011.02, and 2011.03 have all been sponsored by the IRP, Inc. Board of Directors. Audit rewrites are addressed in ballot 2011.01 and 2011.02 addresses the issue of charter buses. Ballot 2011.03 addresses the full reciprocity. IRP Ballot 2011.04 is sponsored by Wyoming and addresses the definition of "registrant".

Full Track Final Ballot Proposal #2-2010

The Board discussed correspondence received from Connecticut regarding issues arising from FTFBP #2-2010. The intent of this ballot was to amend the IFTA Articles of Agreement so that the interest rate to be used on taxes due from fleets based in the US would fluctuate with the changes in the economy. The Board determined that the correspondence should be considered a request for interpretation and drafted an interpretation for the membership's review at the 2011 Annual Business Meeting. This interpretation, in part, states that "the rate established by the language in FTFBP 2-2010, effective July 1, 2013 is clearly stated" and that "the calculation for the monthly rate is the responsibility of each jurisdiction." Additionally, the Consensus Board Interpretation states that "the notification by IFTA, Inc.

is provided as a convenience and does not relieve the jurisdictions from imposing the correct interest rate. The interest rate applies for the calendar year for all deficiencies. Several interest rates may be in effect successively during the period that an underpayment remains outstanding.”

Alternatives to Decals Survey

A survey relating to an alternative to the IFTA decals was approved by the Board for release. This survey will be available to those with level 5 or higher clearance on the IFTA, Inc. website so responses could be submitted electronically. The survey will become available following the Board meeting for a two week period.

Establishing Election Committee for Board Elections

Ms. Platt volunteered to chair the Election Committee. Also serving on the committee will be Mr. Hinkley, Mr. Hughson, and Mr. Davenport. The Board members eligible for re-election include Mr. Greenawalt, Mr. Hester, Ms. Sheila Rowen (TN), and Mr. Zion. Ms. Hussey is not eligible for re-election due to term limits found in the IFTA, Inc. Bylaws.

The New Board Member Orientation Guide was also reviewed. IFTA, Inc. had amended the guide for the Board’s review. During discussion, Canadian medical insurance was discussed. It was observed that the Canadian Board members had been paying, out-of-pocket, for their medical insurance when they travel outside Canada. It was the Board’s decision that this expense should be covered by IFTA, Inc. and extended also to committee members traveling for business related to IFTA outside of Canada.

IFTA, Inc. Bylaws

A review of the IFTA, Inc. Bylaws showed that issues could arise from Board member mid-term resignations. Amendments were proposed to allow for better consistency within the Bylaws and the election of the Board members. The amendments to the Bylaws will be presented to membership for ratification at the 2011 Annual IFTA Business Meeting.

IRP, Inc. Board of Directors and IFTA/IRP Board Subcommittee Reports

Reports were presented from the IFTA/IRP Board of Directors and IFTA/ IRPBoard Subcommittee. IRP, Inc. is losing three Board members. Mr. Craig Hanson (Region IV), Mr. Matt Poirier (Region I), and Mr. Kirk Forbes (Region III) have submitted their resignations to the IRP, Inc. Board of Directors. The IRP Annual Meeting is scheduled for May in Pennsylvania. The last IFTA/IRP Board Subcommittee conference call was held at the end of March 2011.

2011 Annual IFTA Business Meeting

The Board reviewed the preliminary agenda for the 2011 Annual IFTA Business Meeting. A New Commissioner and Assistant Commissioner Meeting will be provided prior to the start of the business meeting.

IFTA, Inc. Financial Report and Closed Session

Ms. Turner reported that IFTA, Inc. remains financially sound. The Board then went into closed session for the purpose of reviewing additional financial records.

Motion: Mr. Hinkley moved to accept the auditor’s report. Mr. Hughson seconded the motion. The motion passed.

Motion: Mr. Hinkley moved to change the asset allocation and move investments into a managed account, allocated as proposed by JPMorgan Chase. Ms. Platt seconded. The motion passed.

The proposed budget for FYE 2012 was then reviewed along with the portfolio investments.

Motion: Ms. Hussey moved to accept the proposed budget as presented for FYE 2012. Mr. Zion seconded the motion. The motion passed.

Motion: Mr. Hinkley moved to withdraw \$50,000 from the investment portfolio for the FYE 2012 operating budget. Withdrawals will be made in monthly increments starting at an appropriate time. Ms. Platt seconded the motion. The motion passed.

Following the closed session, the Board resumed the open session of the meeting. The vacancy on the APC was discussed.

Motion: Mr. Hester moved to approve Mr. Ricardo Listella (OR) as a western region representative for the Agreement Procedures Committee. Ms. Platt seconded the motion. The motion passed.

Concluding the business discussions, Mr. Greenawalt asked for a motion to adjourn.

Motion: Mr. Hinkley moved to adjourn the Second Quarter 2011 IFTA, Inc. Board of Trustees meeting. Mr. Hughson seconded the motion. The motion passed.

ACTION ITEMS RESULTING FROM THE 2Q11 BOARD MEETING

ITEM	ACTION
1-2Q11	IFTA, Inc. will advise its CPA regarding three recommendations made from the audit of Financial Statements, FYE10.
2-2Q11	IFTA, Inc. will forward funds netting materials to auditors for SAS 70 Audit.
3-2Q11	IFTA, Inc. will make a determination of which facility to use for off-site back up of its servers and will formalize a records retention policy.
4-2Q11	IFTA, Inc. will forward a copy of its audited Financial Statements to the commissioners when the FYE financial report is distributed.
5-2Q11	IFTA, Inc. will identify jurisdictions that have participated on committees (both standing and special) and on the Board for past five years.
6-2Q11	IFTA, Inc. will revise the database for the LEC M&M Blitz data to total the columns for final results, determine how to archive the data each year, determine whether spreadsheets showing percentages can be created from the data and create hover boxes containing the data descriptions.
7-2Q11	IFTA, Inc. will add Google Search as a tool for its website. The search will be only of IFTA, Inc.'s website and contain no ads.
8-2Q11	IFTA, Inc. will amend the Industry Advisory Committee Charter as approved by the Board.
9-2Q11	Ron Hester will contact Andrew Markle (ON) to see if he can serve as the second vice-chair on the LEC. Once it is confirmed, the question can be called on the Motion made by Garry Hinkley and seconded by Patricia Platt at the meeting.
10-2Q11	IFTA, Inc. will draft correspondence to the ITAC, on the Board's behalf, regarding completion of its charge regarding vehicle tracking systems.
11-2Q11	IFTA, Inc. will draft a charge to the Audit Committee, for the Board's approval, to review the findings and recommendations of the ITAC regarding vehicle tracking systems.
12-2Q11	IFTA, Inc. will draft a charge to the ITAC, for the Board's approval, to provide continued support to the Audit Committee during its review of the ITAC's findings.
13-2Q11	IFTA, Inc. will draft a charge to the ITAC, for the Board's approval, to complete a white paper analysis of all available motor carrier data, both in Canada and the US (provincial, state and federal). The goal of the analysis is to determine whether a motor carrier snapshot of information can be developed for roadside law enforcement.
14-2Q11	IFTA, Inc. will send an email to the IFTA Commissioners and Assistant Commissioners regarding the possibility of combining the IFTA and IRP Managers/Law Enforcement meetings.

ACTION ITEMS RESULTING FROM THE 2Q11 BOARD MEETING

ITEM	ACTION
15-2Q11	IFTA, Inc. will continue its work on establishing a committee to create a New Commissioner Training and report back to the Board.
16-2Q11	The Board members will review the draft of the Committee Chairs Guide and email comments to Debora Meise.
17-2Q11	The Board Liaisons to the RRWG will request that a flowchart of the proposed process be developed for the Board to review.
18-2Q11	The Board members will review the RRWG proposal and submit comments to Patricia Platt and Kirk Davenport. Pat and Kirk will then report the comments to the RRWG.
19-2Q11	IFTA, Inc. will format Connecticut's letter of February 16, 2011 as a consensus board interpretation request, add the Board's interpretation, and forward it to the Board for final approval and distribution for the 2011 Annual Business Meeting.
20-2Q11	IFTA, Inc. will draft a short track preliminary ballot proposal, for the Board's approval, amending the language from FTFBP #2-2010, effective July 1, 2013.
21-2Q11	IFTA, Inc. will add to its website the Board's Alternatives to Decals Survey so that the answers can be submitted electronically.
22-2Q11	IFTA, Inc. will finalize a proposal to amend the IFTA, Inc. Bylaws for distribution to the membership for discussion at the 2011 Annual Business Meeting.
23-2Q11	IFTA, Inc. will prepare a presentation for Scott Greenawalt for the IRP Annual Meeting in May.
24-2Q11	IFTA, Inc. will request a small room at the hotel in Virginia for the New Commissioners and Assistant Commissioners orientation.
25-2Q11	IFTA, Inc. will make a request to the membership for Town Hall topics for the 2011 Annual Business Meeting.
26-2Q11	IFTA, Inc. will send out a request for jurisdiction updates for distribution at the 2011 Annual Business Meeting.
27-2Q11	IFTA, Inc. will send the 2010 Annual Business Meeting minutes to the Board for review prior to distribution for the 2011 Annual Business Meeting.